



**GREATER KITCHENER WATERLOO  
CHAMBER OF COMMERCE BOARD MEETING  
July 23, 2024 at 7:30 AM  
LOCATION: Chamber Board Room, Microsoft  
Teams**

Item	Time	Topic	Presenter	Purpose/Outcome/Required		
				Inform	Discuss	Decide
1.0	2 min 7:30-7:32	Call to Order - Recognition Quorum	S. Gilfillan			X
2.0	2 min 7:32-7:34	Approval of Board & Consent Agenda & Minutes Approval of Cancellation of Members	S. Gilfillan	X	X	X
3.0	1 min 7:34-7:35	Declaration of Conflict of Interest	S. Gilfillan	X		X
4.0	5 min 7:35-7:40	Financial Update Board Resolution	B. Dunbar/ L. Holley	X	X	X
5.0	40 min 7:40-8:20	Q4 Strategic Priorities Update		S. Gilfillan/ I. McLean	X	X
		Topic	Strategic Alignment (Primary)			
		FPAC & RMAC update	<i>Maximize Profile &amp; Influence; Operational Excellence</i>			
		Hospital arrangement update	<i>Maximize Profile &amp; Influence</i>			
		Operational excellence – update on operations, finance and workplace culture	<i>Operational Excellence</i>			
Orientation for new board members						
6.0	5 min 8:20-8:25	Roundtable: • Chamber Events & Feedback • Community Events/Updates	All	X	X	
7.0	20 min 8:25-8:45	In-Camera • CEO performance & goals	S. Gilfillan	X	X	X
8.0		Adjournment	S. Gilfillan			X
<b>75min</b>						

**CONSENT ITEMS:**

1. Minutes of June Board Meeting
2. CEO's Report
4. Advocacy Report
5. Committee Update for Board of Directors
6. Upcoming Events Schedule
7. Membership/AR report – overdue members

# 2023-2026 STRATEGIC PLAN

CREATE VALUE FOR OUR  
MEMBERS

ENGAGE &  
GROW FOR  
IMPACT

Improve member  
engagement and  
organizational  
sustainability

MAXIMIZE  
PROFILE &  
INFLUENCE

Maximize  
community  
presence and be a  
trusted partner

BE DIVERSE &  
INCLUSIVE IN  
OUR WORK

Create a Chamber  
that reflects our  
community

OPERATIONAL EXCELLENCE

Excellence in operations, finance, and workplace culture; focusing on  
continuous improvement and growth