



**GREATER KITCHENER WATERLOO
CHAMBER OF COMMERCE BOARD MEETING
Jan 28th, 2025, at 7:30 AM
LOCATION: Chamber Board Room, Microsoft
Teams**

Item	Time	Topic	Presenter	Purpose/Outcome/Required		
				Inform	Discuss	Decide
1.0	2 min 7:30-7:32	Call to Order - Recognition Quorum	B. Dunbar			X
2.0	2 min 7:32-7:34	Approval of Board & Consent Agenda & Minutes Approval of Cancellation of Members	B. Dunbar	X	X	X
3.0	1 min 7:34-7:35	Declaration of Conflict of Interest	B. Dunbar	X		X
4.0	10 min 7:35-7:45	Financial Update – Quarter 2, 2025 and 6 month forecast	M. Rasool	X	X	X
5.0	60 min 7:45-8:45	Strategic Priorities update – Quarter 2, 2025 (halfway point)	B. Dunbar/ I. McLean/ C. Marsh	X	X	
6.0	30 min 8:45-9:15	Roundtable: <ul style="list-style-type: none">• Action items from Governance training• Action items/notes from Committee meeting• Chamber Events & Feedback• Community Events/Updates	All	X	X	
7.0	15 min 9:15-9:30	In-Camera	B. Dunbar	X	X	X
8.0		Adjournment	B. Dunbar			X
75min						

CONSENT ITEMS:

1. Minutes of June Board Meeting
2. CEO's Report
4. Advocacy Report
5. Committee Update for Board of Directors
6. Upcoming Events Schedule
7. Membership/AR report – overdue members

2023-2026 STRATEGIC PLAN

CREATE VALUE FOR OUR
MEMBERS

ENGAGE &
GROW FOR
IMPACT

Improve member
engagement and
organizational
sustainability

MAXIMIZE
PROFILE &
INFLUENCE

Maximize
community
presence and be a
trusted partner

BE DIVERSE &
INCLUSIVE IN
OUR WORK

Create a Chamber
that reflects our
community

OPERATIONAL EXCELLENCE

Excellence in operations, finance, and workplace culture; focusing on
continuous improvement and growth