



**GREATER KITCHENER WATERLOO
CHAMBER OF COMMERCE BOARD MEETING**
March 24, 2026, at 7:30 AM
**LOCATION: Chamber Board Room, Microsoft
Teams**

| Item | Time | Topic | Presenter | Purpose/Outcome/Required | | |
|---------------|---------------------|--|----------------------------------|--------------------------|---------|--------|
| | | | | Inform | Discuss | Decide |
| 1.0 | 2 min 7:30-7:32 | Call to Order - Recognition Quorum | B. Dunbar | | | X |
| 2.0 | 2 min 7:32-7:34 | Approval of Board & Consent Agenda & Minutes Approval of Cancellation of Members | B. Dunbar | X | X | X |
| 3.0 | 1 min 7:34-7:35 | Declaration of Conflict of Interest | B. Dunbar | X | | X |
| 4.0 | 5 min 7:35-7:40 | Financial Update | M. Rasool | X | X | |
| 5.0 | 30 min 7:40-8:10 | Bylaws Presentation | T. Letts | X | X | |
| 6.0 | 20 min 8:10-8:30 | Governance Updates: <ul style="list-style-type: none"> • Nomination Process/Call for Nominations Update • Update on Cybersecurity • Update on Risk Register | I. McLean/ B. Dunbar & E. Wilmot | X | X | |
| 7.0 | | Adjournment | B. Dunbar | | | X |
| 60 min | | | | | | |

CONSENT ITEMS:

1. Minutes of February Board Meeting
2. Membership/AR report – overdue members

2023-2026 STRATEGIC PLAN

CREATE VALUE FOR OUR
MEMBERS

ENGAGE &
GROW FOR
IMPACT

Improve member
engagement and
organizational
sustainability

MAXIMIZE
PROFILE &
INFLUENCE

Maximize
community
presence and be a
trusted partner

BE DIVERSE &
INCLUSIVE IN
OUR WORK

Create a Chamber
that reflects our
community

OPERATIONAL EXCELLENCE

Excellence in operations, finance, and workplace culture; focusing on
continuous improvement and growth