



**GREATER KITCHENER WATERLOO
 CHAMBER OF COMMERCE BOARD MEETING**
 Nov 25th, 2025, at 7:30 AM
**LOCATION: Chamber Board Room, Microsoft
 Teams**

Item	Time	Topic	Presenter	Purpose/Outcome/Required		
				Inform	Discuss	Decide
1.0	2 min 7:30-7:32	Call to Order - Recognition Quorum	B. Dunbar			X
2.0	2 min 7:32-7:34	Approval of Board & Consent Agenda & Minutes Approval of Cancellation of Members	B. Dunbar	X	X	X
3.0	1 min 7:34-7:35	Declaration of Conflict of Interest	B. Dunbar	X		X
4.0	5 min 7:35-7:40	Financial Update	M. Rasool	X	X	
5.0	10 min 7:40-7:50	Board Liaison Discussion	All	X	X	
6.0	10 min 7:50-8:00	Municipal reform	I. McLean	X	X	
7.0	25 min 8:00-8:25	Governance Updates: <ul style="list-style-type: none"> • Updated policies revision & approval • Governance Committee recommendations 	Governance Committee	X	X	X
8.0	25 min 8:25-8:50	Roundtable: <ul style="list-style-type: none"> • Chamber Events & Feedback <ul style="list-style-type: none"> a) Small Business Awards/Chamberfest b) Vision 1 Million • Community Events/Updates 	All	X	X	
9.0		Adjournment	B. Dunbar			X
90min						

CONSENT ITEMS:

1. Minutes of October Board Meeting
2. Membership/AR report – overdue members
3. Conflict of Interest
4. Updated Policies

2023-2026 STRATEGIC PLAN

CREATE VALUE FOR OUR
MEMBERS

ENGAGE &
GROW FOR
IMPACT

Improve member
engagement and
organizational
sustainability

MAXIMIZE
PROFILE &
INFLUENCE

Maximize
community
presence and be a
trusted partner

BE DIVERSE &
INCLUSIVE IN
OUR WORK

Create a Chamber
that reflects our
community

OPERATIONAL EXCELLENCE

Excellence in operations, finance, and workplace culture; focusing on
continuous improvement and growth