



**GREATER KITCHENER WATERLOO
CHAMBER OF COMMERCE BOARD MEETING
Oct 28th, 2025, at 7:30 AM
LOCATION: Chamber Board Room, Microsoft
Teams**

Item	Time	Topic	Presenter	Purpose/Outcome/Required		
				Inform	Discuss	Decide
1.0	2 min 7:30-7:32	Call to Order - Recognition Quorum	B. Dunbar			X
2.0	2 min 7:32-7:34	Approval of Board & Consent Agenda & Minutes Approval of Cancellation of Members	B. Dunbar	X	X	X
3.0	1 min 7:34-7:35	Declaration of Conflict of Interest	B. Dunbar	X		X
4.0	10 min 7:35-7:45	Financial Update	M. Rasool	X	X	X
5.0	60 min 7:45-8:45	Q1 Strategic Priorities Update	B. Dunbar/ I. McLean	X	X	
6.0	30 min 8:45-9:15	Governance Policies	Todd Letts	X	X	X
7.0	15 min 9:15-9:30	Roundtable: • Municipal Reforms • Chamber Events & Feedback • Community Events/Updates	All	X	X	
8.0		Adjournment	B. Dunbar			X
120 min						

CONSENT ITEMS:

1. Minutes of July Board Meeting
2. CEO's Report
4. Advocacy Report
5. Committee Update for Board of Directors
6. Upcoming Events Schedule
7. Membership/AR report – overdue members

2023-2026 STRATEGIC PLAN

CREATE VALUE FOR OUR
MEMBERS

ENGAGE &
GROW FOR
IMPACT

Improve member
engagement and
organizational
sustainability

MAXIMIZE
PROFILE &
INFLUENCE

Maximize
community
presence and be a
trusted partner

BE DIVERSE &
INCLUSIVE IN
OUR WORK

Create a Chamber
that reflects our
community

OPERATIONAL EXCELLENCE

Excellence in operations, finance, and workplace culture; focusing on
continuous improvement and growth